



The North Carolina State Bar

To Notify the NC State Bar of the Withdrawal of a Certificate of Authority of an Interstate/International Law Firm

Revised 9/8/10

The following documents and fees must be submitted to notify the NC State Bar of the withdrawal of a Certificate of Authority for an interstate/international law firm:

If the interstate/international law firm was required to have a Certificate of Authority from the NC Secretary of State because it maintained an office in NC, complete steps 1 and 2 below.

- (1) File an Application for Certificate of Withdrawal/Cancellation with the NC Secretary of State, Corporations Division, with applicable fee. (Forms can be found on the Secretary of State's website www.secretary.state.nc.us/corporations: Form BE-08 for a PC; Form L-14 for a PLLC; or Form LLP-04 for an LLP.) Contact the Secretary of State's office for more information 919-807-2225.
- (2) Forward a copy of the filed Certificate of Withdrawal/Cancellation to:

NC State Bar
Membership Department
Attn: Adam Maner
P.O. Box 26088
Raleigh, NC 27611

Or email the certificate to Adam Maner at amaner@ncbar.gov.

If the interstate/international law firm did not have a Certificate of Authority from the NC Secretary of State (because it did not maintain an office in NC), notify the NC State Bar in writing at the address above (on or before December 31 to avoid the registration fee for the following year) that the law firm no longer meets the criteria for registration with the NC State Bar as an interstate/international law firm.

If you have any questions, please call Adam Maner at 919-828-4620, ext. 256.